

Franciscan Farm Coordinator

Purpose: The Franciscan Farm Coordinator serves the mission of the Franciscan Sisters of Our Lady of Perpetual Help and their Franciscans for Earth commitment to care for creation. Through education, collaboration and advocacy, the Coordinator fosters ecological conversion and transformation on every level. This work is to be done primarily by forwarding the mission of the 38 acre Franciscan Farm in De Soto, MO and in neighboring communities and institutions. The Franciscan Farm Coordinator also assists with efforts in the Kirkwood office and St. Louis area as necessary.

Qualifications: Bachelor Degree preferred; Strong commitment to on-going personal faith development and the Catholic Social Justice principles; Passion for caring for earth, our common home; High degree of initiative and capacity to work independently as well as part of a team; Strong verbal communication skills; Outgoing personality and good hospitality skills; Experience in sustainable agriculture, land stewardship, demonstration gardening, and farmers' markets; Ability to teach and evoke wonder; Possesses basic maintenance skills; Flexibility; Sense of humor; Strong work ethic.

Reports to: Director of Franciscans for Earth

Location: Franciscan Farm, De Soto, MO

Supervisory duties: Franciscans for Earth volunteers

Terms: Salaried position
12 month, working hours to vary as needed, requires some evening and weekend hours

Areas of Responsibilities:

- 1) Develops understanding of the history and values of the Franciscan Sisters of Our Lady of Perpetual Help.
- 2) Incorporates the Gospel, Franciscan Spirituality and Catholic Social teachings, especially the encyclical, Care for our Common Home, in all efforts.
- 3) Supports and implements congregational directives as assigned.
- 4) Meets weekly with the Franciscans for Earth Director.

- 5) Responsible for the demonstration garden and greenhouse at the Franciscan Farm, with a focus on providing educational experiences to the public.
- 6) Provides hospitality to visitors at the Franciscan Farm.
- 7) Preserves the property as a place of quiet and natural beauty.
- 8) Partners with other staff in leading educational and spiritual programs at the Franciscan Farm.
- 9) Expands Franciscans for Earth in Jefferson County and regional area by networking and collaborating with educational institutions and other agencies.
- 10) Hosts produce table from Franciscan garden at local Farmers Market
- 11) Assures buildings and equipment are maintained and secured.
- 12) Responsible for maintaining trails and signage on property, reporting concerns and safety issues to the Franciscans for Earth Director.
- 13) Oversees Franciscans for Earth volunteers as part of Franciscan Sisters Volunteer Program, ensuring all are equipped with needed resources.
- 14) Reports any maintenance concerns or work order requests to Franciscans for Earth Director.
- 15) Other duties as assigned by Franciscans for Earth Director.

To Apply: E-mail cover letter, resume, two references to
Sr. Renita Brummer, OSF
srrenita@fsolph.org

Application Deadline: December 15, 2017